

**Osage County Soil and Water Conservation District  
Board of Supervisors Regular Meeting  
Linn, MO 65051  
January 24, 2012**

## **MINUTES**

### Board

Stephen Morfeld, Chair	present
Dale Hackmann, Vice Chair	present
Mark Stewart, Secretary	present
Charlie Stieffermann, Treasurer	present
John Lemmel, Member	present

### Employees

Cindy DeOrnellis	present
Colby Nilges	present
Ken Franken	present
Nancy Kitchen	absent

### NRCS

Melinda Barch	present
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### Other

### Call to Order

Chairman Steve Morfeld called the meeting to order at 8:45 a.m.

### Minutes

Charlie Stieffermann moved to approve the minutes from December 21, 2011. John Lemmel seconded the motion and it passed 5-0.

### Treasurer's Report

- **Current District Balance: \$32,038.77** Dale Hackmann moved to approve the treasurer's report. John Lemmel seconded the motion and it passed 5-0.
- **Approve Time Sheets: 12/23/11, 1/6/12, 1/20/12** John Lemmel moved to approve the timesheets. Charlie Stieffermann seconded the motion and it passed 5-0.

### Correspondence

Reviewed & discussed correspondence.

DNR 17: Grazing Management Certification Testing – professional development for Technician II, allowing district certification of most DSP practices. Colby Nilges attended the testing and noted the test was very difficult and he hasn't received his score.

DNR 18: Time Accounting System – explanation & time codes

DNR 19: Technician II Certification – explains cross-training options & requirements regarding Certified Conservation Planner training

Email: offering Technician II testing – any district personnel can take the test, with approval from their board. If they pass, the district will receive \$13.35 towards their salary, regardless of position, provided the employee assumes some Tech II responsibilities and completes Certified Conservation Planner training in a timely manner. Mark Stewart moved the board approve Cindy to take the test. Dale Hackmann seconded the motion and it passed 5-0.

### Old Business

Election - After the board reviewed the candidates' verification of eligibility forms, Mark Stewart moved that the board approve the candidates' eligibility. John Lemmel seconded the motion and it passed 4-0, with Charlie Stieffermann abstaining.

Annual meeting report - The Linn VFW hall is reserved for March 22. Ken will contact The Butcher Shop about smoking turkeys and a small hog. Staff will prepare the remaining dishes. The board decided to limit advertising for the annual meeting to the district newsletter. Cindy DeOrnellis contacted Wendy Flatt, extension livestock specialist, to speak about her efforts assisting agricultural producers in Afghanistan. Those attending the annual meeting will vote on the top posters in each division to determine the grand prize winners.

Poster contest report - The Linn VFW hall is reserved for March 29. The format will be the same as last year's reception.

Winter seminar report – Registrations are coming in and the topics seem to be popular.

Election Judges – The board suggested staff contact the following to serve as election judges: Russ Titus, Bill Heckman, Megan Ordway, Carol Morfeld, and Jeanna Lansford

### **New Business**

Charlie Stieffermann moved to approve Cindy DeOrnellis's request to serve on the Busby Research Advisory Committee. John Lemmel seconded the motion and it passed 5-0.

Nancy Kitchen had contacted the board earlier and asked that they disregard her letter of resignation as she had reconsidered and would prefer an extended leave of absence to attend to family business. Dale Hackmann moved to approve Nancy Kitchen's request for a 6-month leave of absence. Charlie Stieffermann seconded the motion and it passed 5-0.

### **Equipment Report**

The board was informed that Steve Swanson's check was returned for insufficient funds. It was run through a second time and cleared, with the funds deposited in the district's account. He did not pay the late charge and the district was assessed a \$3 for return of the check. Both fees will be added to the remainder of his balance.

Ken presented an example of a bid sheet for the used no-till drill. The board suggested he look into listing the drill on "gov.deals" and Craigslist. They also suggested he look into advertising in some newspapers or magazines. The bids will be due on March 29.

### **NRCS Report**

Grant Phillips will fill the open NRCS position and will begin work on January 30.

There is a new procedure for developing HED determinations. This information will be included in the next district newsletter

See attached written report

### **Conservation Plans**

\*Approved between meetings

*Mark Mebruer	Profits Point Acres LLC	Mark Lieneke Land & Asset Company LLC
Rick Falter	Mark Lieneke Land & Asset Company LLC	

John Lemmel moved to approve the conservation plans. Dale Hackmann seconded the motion and it passed 5-0.

### **COST-SHARE**

#### **Fund Status Report** Reviewed by board and staff

#### **Contract Applications – Regular**

\*Approved between meetings

*Mark & Patricia Mebruer	GM 93-12-0051	DSP 3.2 Grazing System-Water Dist.	\$4,250.00
*Mark & Patricia Mebruer	GM 93-12-0052	DSP 3.3 Grazing System-Fence	\$1,669.68
Profits Point Acres LLC	WE 93-12-0039	DFR-5 Woodlands Exclusion	\$5,001.45
Mark Lieneke Land & Asset Co. LLC	SA 93-12-0044	N351 Well Decommissioning	\$ 400.00
Mark Lieneke Land & Asset Co. LLC	SA 93-12-0045	N351 Well Decommissioning	\$ 400.00
Richard & Laure Falter	SA 93-12-0054	N574 Spring Development	\$1,700.00
Richard & Laure Falter	SA 93-12-0055	N574 Spring Development	\$1,700.00

Dale Hackmann moved to approve the contract applications. Charlie Stieffermann seconded the motion and it passed 5-0.

#### **Change Orders – Regular**

\*Approved between meetings

*Derek Groene	SA 93-12-0007	N574 Spring Development	\$1,700.00	extension
*Maples Family 1 LP	WE 93-12-0010	DFR-5 Woodlands Exclusion	\$4,821.45	extension
*Chris & Denise Boeckmann	WE 93-12-0046	DFR-5 Woodlands Exclusion	\$3,687.19	inc. fence amt.
*Verney Vehlewald Living Trust	WE 93-12-0027	DFR-5 Woodlands Exclusion	\$2,121.45	AC fencer & ext

Charlie Stieffermann moved to approve the change orders. John Lemmel seconded the motion and it passed 4-0, with Mark Stewart abstaining.

**Contract Payments – Regular**

\*Approved between meetings

*Charles & Rebecca Monroe	SGE 93-12-0003	DSL-2 Legume Interseeding	\$7,531.30
*Danny & Richard Schwartz	GM 93-12-0020	DSP 3.3 Grazing System-Fence	\$1,212.00
*Chris & Denise Boeckmann	WE 93-12-0046	DFR-5 Woodlands Exclusion	\$3,687.19
Butler Redevelopment Corp	SGE 93-12-0001	DSL-2 Legume Interseeding	\$6,527.03
Butler Redevelopment Corp	SGE 93-12-0017	DSI-2 Legume Interseeding	\$2,875.42

John Lemmel moved to approve the contract payments. Dale Hackmann seconded the motion and it passed 5-0.

**Cancellations**

\*Approved between meetings

*James & Angela Lee	SA 93-12-0008	N574 Spring Development	\$1,700.00
*James & Angela Lee	SA 93-12-0009	N574 Spring Development	\$1,700.00

Dale Hackmann moved to approve the cancellations. Charlie Stieffermann seconded the motion and it passed 5-0.

**Next Meeting** Feb. 29, 2012 @ 8:30 a.m.

Dale Hackmann moved to adjourn the meeting and John Lemmel seconded the motion. Motion passed 5-0 and meeting adjourned at 10:00 a.m.

Respectfully submitted,

Cindy DeOrnellis, District Manager

Approved by:

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Osage County SWCD

Date

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Osage Count SWCD

Date